Change the sentences into Passive Voice (enviar respostas até 21 FEV)

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1. 7	The maid is cleaning the floor.
2. V	We have built a new office block.
3. I	have checked all the parts of the motorcycle.
4. F	Peter and John are going to plan a trip to Japan.
5. Т	The writer was writing a new interesting novel.
6. 7	The students will present the speech during the lesson.
7. 7	The coach trains the football players every day.
8. V	We had prepared the food in the kitchen.
9. \	You will know the answer in the future.
10.	We had delivered the goods before.
11.	The manager usually takes over the work.
12.	The client signed the contract yesterday.